

LIBRARY BOARD OF TRUSTEES
SOMERS PUBLIC LIBRARY BOARD ROOM
APRIL 4, 2011

PRESENT: Tiffany Daly, Lois Lindell, Dee Moak, Robin Provencher, Bob Socha, Charlotte Stopa, Shirley Warner, and Library Director Francine Aloisa.

ABSENT: Andy Phillips, Mike Gotta

Meeting called to order by Chairwoman Warner at 6:35 p.m.

1. Approval of Minutes: Motion to approve the minutes of the March 7, 2011 meeting made by L. Lindell, seconded by B. Socha and approved unanimously.
2. First Audience to Citizens: None.
3. Treasurer's Report: T. Daly presented the Treasurer's report which was accepted and filed for audit.
4. Correspondence: None.
5. Financial Business:
 - a. Approval of invoices. Motion to approve payment of invoices by D. Moak, seconded by R. Provencher and approved unanimously.
 - b. Year-to-date budget: Reviewed and accepted. Discuss held updating status of error in the part time salaries line item as discussed at the March meeting. S. Warner advised that a letter was hand-delivered to Jim Persano of the Board of Finance and emailed to Lisa Pellegrini, who advised she will take care of this issue..
 - c. FY 11-12 budget. S. Warner and F. Aloisa advised the members that F. Aloisa received a directive from Lisa Pellegrini that we will cut our budget by \$30,000.00 as the Board of Selectmen feel the Library has not taken a budget cut in many years. After lengthy discussion it was the consensus of the Board that the Board of Selectmen should be advised that we are working on ways to attempt to meet the mandated cut, which will need to include revising hours of operation. S. Warner and F. Aloisa will prepare a fact sheet and a special meeting will be noticed for April 14, 2011 at 5:30 to address this issue in detail.
6. Committees: No discussion held.
7. Building: S. Warner advised that the Board of Selectmen had voted to terminate the Library Building Committee, even though there are remaining outstanding repairs needed. Discussion held regarding the remaining issues, i.e.: 1. Book drop still not operating properly despite repairs made; 2. Estimate for snow damaged items is over \$11,000.00 which F. Aloisa reported to Lisa Pellegrini; 3. B. Socha advised there are damaged shingles on the roof; 4. F. Aloisa received a bill for the valves that were replaced which should be given to Lisa Pellegrini as this was Cutter's responsibility; 5. F. Aloisa reported that Tucker will be removing and replacing computer tables, etc. where wood is separating; 6. The south-facing skylight blinds are not working and F. Aloisa advised that Alpha Arrow will repair the motor; 7. F. Aloisa advised that the exterior door handle wood not lock properly and the springs had to be replaced.
8. Policy Review: No discussion held.

9. Old Business: No discussion held

10. New Business:

a. System migration – The last system migration was done in 2004. F. Aloisa recommended this occur on Memorial Day weekend so the computer shutdown will not have a major impact on patrons. Motion to close the library on Saturday, May 28, 2011 for the three day Memorial Day weekend so that system migration can occur with minimal patron impact made by D. Moak, seconded by R. Provencher and passed unanimously.

b. Employee recognition – Motion to recognize Yvonne Besse, who has reached her 25th anniversary of employment with the Library, made by T. Daly, seconded by L. Lindell and passed unanimously.

11. Director's Report: F. Aloisa reviewed the programs recently held and those upcoming, in addition to the discussion previously held under Item #7.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 8:10 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING